

Scottish Housing Regulator  
Buchanan House  
58 Port Dundas Road  
Glasgow  
G4 OHF

Thursday 24<sup>th</sup> October 2024

**Annual Assurance Statement 2024 on behalf of Trafalgar Housing Association Management Committee.**

As a result of evidence based reporting to our Management Committee, along with the 6<sup>th</sup> assurance assessment by our Internal Auditors, we can confirm to the best of our knowledge and belief that we have assurance of compliance with:

- Regulatory requirements set out in Section 3 of the Regulatory Framework.
- Standards and outcomes in the Scottish Social Housing Charter.
- Legislative duties.
- The SHR Standards of Governance and Financial Management.

We are pleased to therefore report **no areas of material non-compliance** and our review identified that:

There is sufficient evidence in place to confirm compliance with only 2 areas of non-material significance requiring attention, which are.

Continuing to support Committee with a formal induction programme.

Conduct a review to establish how the trends identified from the recent independent report on tenant demographics will influence strategic planning, with a proposed Business Process Review to be undertaken by internal audit in 2024/25, which will inform the development of a Human Rights and Equalities Action Plan.

Trafalgar Housing Association Ltd  
430(a) Dumbarton Road  
Dalmuir  
Clydebank  
G81 4DX  
Tel: 0141 952 4676  
[www.trafalgarha.co.uk](http://www.trafalgarha.co.uk)  
Scottish Charity SC038597  
Registered under the Co-operative  
and Community Benefit Act 2014  
(No. 2316 RS) and with the Scottish  
Housing Regulator (No. HAC 212)

In addition we have considered the guidance issued by SHR in relation to Tenant Health and Safety and can confirm the following.

- **Gas safety** – we have all gas safety inspections completed within timescale in the current year
- **Electrical safety** – for electrical safety, we have a system in place to track our electrical installation condition reports (EICRs) and have carried out all within timescale, all due within this financial year have been completed so far.
- **Water safety** – we do not have any live water tanks in our properties.
- **Fire safety** – all our properties have been upgraded to the interlinked smoke alarms and are serviced annually as part of the Association's gas safety contract.
- **Asbestos** – we maintain an asbestos register in line with best practice and conduct an asbestos survey in advance of all major works. An inspection of common areas where low level asbestos was identified is carried out annually by an independent asbestos surveyor to ensure that there has been no deterioration and no action is needed.
- **Damp and mould** – we have a register set up to record and track reports of damp, condensation and mould.
- **Lift safety** – the Association does not operate any traditional residential lifts, however it does operate a through-floor lift which was installed in September 2023. This will be checked in line with manufacturer guidance.

**RAAC**- the Association had an independent survey carried out in 2023 which confirmed that there is no indication of RAAC in any property types owned and managed by us.

We will continue to work with our internal auditors and other independent advisors to identify areas where we feel further improvements can be achieved.

We recognise that we are required to notify the SHR should there be any supplementary information or changes to the assurances reported in this statement and will make this statement available to our tenants and stakeholders by publishing it on our website.

We approved our Annual Assurance Statement at the meeting of our Board on Wednesday 23<sup>rd</sup> October 2024.

I sign this statement on behalf of our Management Committee.

Willie Croft

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Chairperson

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